

IslandWalk

Community Emergency Response Team

Standard Operating Procedures



Venice, FL

October 2017
(REVISED July 2026)

“Plan for the worst....Hope for the best”

Foreword

Community Emergency Response Team, or CERT, is a volunteer group formed by residents in 2014 to serve the community before and after a hurricane. Operationally, CERT promotes resident hurricane preparation and awareness, and responds to the community's needs before and after disasters by providing the following:

- 1) Pre-storm resident contact to determine their plan to evacuate, or stay for the storm and if they desire a post-storm check-in;
- 2) Post-storm resident check-in, first aid, and communications in the hours following a major disaster.

Together, the CERT members and the Points of Contract (POC) assure community coverage, including resident safety by street, during the time gap between the end of a storm and the first availability of City and County emergency response personnel and equipment. The time gap might be a matter of a few hours or many days, depending on the storm's severity. Overall, the CERT exists purely on a neighbor-helping-neighbor approach.

All IslandWalk residents are encouraged to take hurricane preparedness very seriously. History has shown that following a severe storm, emergency services and food or water supplies can take many days to reach affected residents. Each resident should have a minimum of three days of food and drinking water on hand before the storm strikes. Our IslandWalk Homeowners Association (HOA) and many local TV, radio, and newspaper providers publish hurricane preparedness guides. Hurricane preparedness information is plentiful and can be found in two primary resources:

- Annual “**Disaster Planning Guide**”, published by Sarasota County and available at the HOA desk.
- Sarasota County Emergency Services website at:
<https://www.scgov.net/government/departments/emergency-services>

DISCLAIMER: Although this plan is issued under the auspices of the IslandWalk CERT Emergency Preparedness Committee, none of this group of individuals offer any warranty, expressed or implied, for the material in this document, either for the accuracy or function of the content or any effects of its use. The IslandWalk CERT team is attempting only to establish an organizational structure and a plan of action to help the community respond to a disaster situation. The Plan employs the **Good Samaritan guidelines (FL Statute 768.13)** of neighbors helping neighbors and depends on the cooperation of the community to be effective. **It's basically all about people helping people in times of need.**

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Purpose

This document clarifies the organizational structure and operating procedures for the IslandWalk Community Emergency Response Team (IW CERT). Key team leadership positions are defined by specific duties and responsibilities in the event of a disaster that impacts the IslandWalk community. The document supplements and supports the IslandWalk Homeowners Association (HOA) disaster preparedness plan. It further presents the operating procedures for post-storm damage assessment, first aid, and coordination of government relief efforts (water, food, etc.).

Background

The HOA has the primary responsibility for preparing the community infrastructure and residents for an impending storm. The HOA has published its “Hurricane Procedures for IslandWalk at the West Village” (Appendix A). The IW CERT is composed of volunteers who are specifically responsible for providing pre-storm resident contact to determine plans for the storm (evacuate, stay, and post-storm check-in) and post-storm resident check-in, search and rescue efforts, first aid, and community damage assessments.

IW CERT also aligns with the City of North Port CERT and Fire Department for training and post-storm communication and emergencies. The first IslandWalk residents were trained in late 2013. A second, larger group of residents was trained in early 2014, forming the beginning of an IW CERT team. This core group of trained CERT personnel began to organize themselves in the summer of 2014 and produced an initial “Operating Procedures” document in the fall of 2014. From further review and updating of the original “Operating Procedure”, this document dated 05/2025 supersedes the original document and now serves as the IW CERT Plan of Operation to be referenced for clarification of our most up-to-date structure and practices.

Organization

The IW CERT is staffed by community residents who have volunteered their time and services to help our community recover from a severe weather event. Planning, direction, and control of IW CERT is provided by the following Teams:

- The Command Team is mobilized in the advent of a severe weather event.

Command Team Members: Incident Command, Deputy Incident Commander, Incident Command Scribe, Communications Officer, Logistics Officer, Administrative Officer, Triage and Medical Team, and Zone Leaders. Their duties and responsibilities are described in the next section. See the CERT Organization Chart in Appendix B.

- The CERT Members and Points of Contact (POCs) include volunteer members who are assigned to various tasks such as resident contact, first aid (CERT Members), communications, and/or logistics depending on their skills and abilities. Volunteers need NOT be CERT trained and certified, although all members are encouraged to complete the 24-hour basic CERT training program.

Command Team Duties and Responsibilities

Definitions:

- IC Incident Commander (must be **Basic CERT certified**)
- DIC Deputy Incident Commander (must be **Basic CERT certified**)
- COM Communications Officer
- ADM Administrative Officer
- LOG Logistics Officer
- ZL Zone Leader (must be **Basic CERT certified**)
- POC Points of Contact
- EOC Sarasota County Emergency Operations Center
- EMS Emergency Medical Services (E.G. City or County EMS personnel or vehicles)
- HOA IslandWalk at the West Villages, Home Owners Association, Property Manager

The IslandWalk Command Team consists of the following:

Incident Commander (IC)

The Incident Commander maintains communication with the IslandWalk HOA and the City of North Port and/or Sarasota County Emergency Operations Center for up-to-date status of any severe weather events and communicates this information to the Incident Command Team. The HOA is primarily responsible for preparing the community infrastructure and residents for an impending storm.

In the event of an impending severe weather event, the Incident Commander will mobilize the Incident Command Team to meet and discuss situational information available on a pending storm (Hurricane Watch) and the Team will decide what action is to be taken. A decision to mobilize the IW CERT will initiate Zone Leaders to mobilize CERT Members and POCs in their respective zones.

Residents will be advised to have emergency supplies to cover a minimum of 72 hours.

- Monitor the status of the storm effects and response;
- Report casualties and damage assessments;
- Request casualty evacuation as needed; and
- Coordinate the delivery and distribution of any relief supplies (water, food, etc.) to the community.

Deputy Incident Commander (DIC)

Works with the Incident Commander in implementing and coordinating disaster preparedness and response, and assumes command in the absence of the IC. The DIC oversees and coordinates the activities and flow of information between and among Zone Leaders, the IW CERT Command Team, and the HOA.

At the conclusion of an incident response, the DIC will collect all Scribe logs and notes from the incident, as well as copies of the medical White Board (intake and outtake) of victims conditions and disposition as provided by the Medical Leader, and receive After Action Reports (AAR) from

each Team and Zone Leader participating in the incident. In coordination with the HOA Manager, these files will be archived by the HOA as historical records of the IW CERT to be used for planning future incident responses.

Has primary responsibility for the preparation, review, and revision of all IW-CERT disaster preparedness documentation. Reports to the IC and coordinates among other staff members for logistical and communications support to incident response in accordance with published plans and procedures.

Plans for and conducts training activities for team members to ensure CERT skills are maintained and improved over time. Plans and conducts periodic team field exercises to improve teamwork and coordination among staff and Zones. Maintains a team contact roster listing all team members with contact and training status information for each member. This roster is not publicly published but is made available to other team members and HOA staff.

Communications Officer (CommO)

Has overall responsibility for establishing and maintaining effective 2-way radio communications both within the IW CERT and with the North Port or Sarasota County CERT and EOC. The CommO and any other radio operators on the team must be FCC-licensed as amateur radio operators. They established and operated an amateur radio station in contact with North Port CERT and EOC immediately following the impact of a major storm event. The team should be capable of 24/7 operations in the hours and days following a major storm event.

As soon as possible after a major storm event, establish an IW CERT communications center in the immediate vicinity of the Incident Command Post. Check into the North Port CERT / EOC net and maintain continuous communications contact during the incident response. Communications will be conducted as identified in the ICS-205 Incident Radio Communications Plan (see Appendix E)

Amateur radio equipment required by the Communications team is made available as a courtesy by the individual team members with the proper FCC license to operate this equipment.

Logistics Officer (LOG)

The Logistics Officer has the responsibility of maintaining inventory control records for team equipment and expendable supplies (medical, batteries, etc.) needed by IW CERT for training and disaster response.

In the event of a possible upcoming disaster, the LOG will issue Zone equipment boxes for each Zone Leader to check out. At some time after the event, the boxes will be checked back into inventory. Each Zone box has an inventory sheet that each Zone Leader should update before returning the box. Items shown removed from the boxes will be replaced as available. The LOG will also ensure that fuel is available for the generators and that spare batteries are available for other devices.

Periodic inventories will be conducted and supplies that are beyond their “use by” date will be set aside for disposition and replacement.

Administrative Officer

The effective planning and management of monthly meetings is essential for ensuring their success and relevance. To facilitate this process, it is imperative to reestablish meeting room reservations with the Activities Director on an annual basis. Each monthly meeting will be structured around a well-developed agenda, ensuring that all pertinent topics are addressed, such as communication procedures, safety, etc. Collaboration with the Medical Team will be vital for the presentation of their Skills Session at each meeting, fostering an informative environment. Additionally, it is important to occasionally identify and plan for guest speakers who can offer valuable insights.

As the chair of the meeting, one must ensure that the proceedings remain organized and efficient while also providing opportunities for input from members and interested community residents in attendance.

Furthermore, accurate minutes will be taken during each meeting and distributed to all Members and POCs to maintain transparency and facilitate follow-up on discussed matters.

To ensure effective internal and external communications (non-radio) for the CERT, a meeting notice and reminder email will be distributed to the entire CERT mailing list approximately one week before the scheduled meeting date, accompanied by the agenda. Additionally, contributions will be made to the Weekly Spotlight through the HOA, the Weekly Update from the Activities Director, and the Talk of the Walk publication.

During Hurricane Season, content will specifically address storm preparedness, while off-season communications will focus on other CERT activities and initiatives aimed at recruiting new volunteers. An annual presentation will be provided to the IslandWalk Homeowners Association Board of Directors to keep them informed of CERT's operations and goals. Maintaining robust relationships with North Port Fire & Rescue, North Port Emergency Management, and Sarasota County Emergency Management is vital, alongside participation in the Sarasota Emergency Management Open House for CERT, which occurs 5-6 times annually, and involvement in North Port's Annual Hurricane Expo each May.

The Master membership and volunteer list will be updated regularly based on communications received from members. The CERT will have a designated point of contact, with contact information readily available in community outlets such as Talk of the Walk and the official website, ensuring timely responses to all inquiries from residents and HOA management.

Zone Leaders

The IslandWalk community has been divided into “Zones” which encompass 7 to 10 streets. Each Zone is led by the Zone Leader who is responsible for the management and training of CERT members and POCs living in their Zone. Disaster response is conducted at the Zone

level where community coverage is achieved at the street level. See the community Zone Map in Appendix C.

The Zone Leader will monitor the number of residents sheltering in place during the disaster as reported by POCs and may recommend Alert/Preparedness actions and follow-up actions after the disaster. Responsibilities include but are not limited to the following:

- Establish Muster Points within the Zone where team members will assemble after the storm event has passed.
- Meet and work together with POCs within their Zone for disaster preparation.
- Develop, update, and maintain a list of residents with high clearance vehicles and communicate this list to the IW CERT Logistics Officer.
- As soon as it is safe, the Zone Leader will contact the POCs and Search and Rescue teams, who will then quickly assess (and document) if access to their Zone is impaired (as well as any other hazards and property damage) and communicate this to the Zone Leader who will in turn communicate this to the Incident Commander.
- As soon as it is safe, CERT members and POCs should begin to carefully canvas their zone and report any medical issues to the Zone Leader, and begin triage and first aid on victims they encounter requiring triangular bandages, splints, field dressings, etc. The Scribe shall document all victims encountered and summarize their condition and disposition. The Zone Leader will in turn communicate this to the Incident Commander. The Incident Commander shall contact Triage for any incoming victims.
- Prior to hurricane season each year, Zone Leaders shall review their roster of team members to update contact information and to identify those team members who are seasonal residents and those who are permanent residents. Communicate any roster changes or any additions and deletions to the Administrative Officer.

CERT Members

IW CERT members should be the ambassadors of hurricane preparedness to the community by making their neighbors aware of the basic personal preparedness guidelines published by the county. They should encourage those with special needs to register well in advance of a storm with both the County (see Appendix F) and their POC. Post-storm, they should first attend to their own family and property needs, report to their assigned Team or Zone Leader, and begin the process of assessing casualties and damage, and reporting findings to their assigned Team or Zone Leaders.

- Team members shall report to their zone-specific rally or assembly location as soon as possible after a major storm event. Members assigned to communication, logistics, or command teams shall report to their team-specific designated locations as soon as possible after a major storm event.

Points of Contact (POCs)

Points of Contact are volunteers whose primary mission is to keep track of which neighbors stay and leave during a weather event and/or request to be checked on after the weather event has passed. This information is sent to their Zone Leader.

POCs are not to do search and rescue or provide any medical intervention unless considered life-threatening.

Volunteers

Any IslandWalk resident may be a volunteer with the IW CERT. All volunteers are encouraged to complete the 24-hour Basic CERT skills training program, but such training is NOT required. Volunteers are assigned to tasks based on their training, personal skills, and experience.

Standard Operating Procedures for IslandWalk CERT

Off Season Activities

All IW CERT members are asked to promote storm preparedness among their neighbors and to make them aware of hurricanes and other possible disaster events that might occur in our area. Solicit volunteers who would like to join the IW CERT, become a POC, or are willing to donate the use of their high clearance vehicle for use during a disaster response.

CERT Command Team representatives should try to attend both of the Annual CERT POC Orientations. Bring the CERT “message” to these meetings, and stress the need for self-sufficiency after a major storm event.

IW CERT Command Team will periodically review these operating procedures for improvement and will plan for fundraising activities. If there is sufficient volunteer interest, a formal 24-hour Basic CERT training class should be held during the off-season. The Command Team should also plan and conduct at least one training drill in the months before hurricane season.

Pre-Watch Preparations Checklist (72 hours in advance of a storm)

North Port or Sarasota County CERT or EOC issues an alert of a possible storm coming our way. IC disseminates this information to the IW CERT Command Team and to the HOA.

Zone Leaders disseminate this information to the respective team members and POCs. Obtain a firm count as to numbers of IW CERT personnel that are available to respond and communicate this number to the DIC.

All team members begin preparation of their home and family for a storm. Locate and prepare individual CERT response clothing and equipment. Check your supply of batteries, water, and other consumable supplies.

STORM WATCH Preparations Checklist (48 hours in advance of a storm)

IC communicates the STORM WATCH to the Command Team which in turn communicates it to each of their assigned team members. Team and Zone Leaders recheck the headcount of the number of available team members and communicate this number to the DIC.

Communications Officer contacts the North Port or Sarasota CERT Communications Officer to verify details and availability of the North Port or Sarasota CERT radio net and any special operating procedures.

Zone Leader to gather AEDs from their assigned location per Appendix H.

All CERT team communications at this time should be by phone, SMS text message, or email. 2-way radio communications are not used at this time.

IW CERT team members enact their individual preparedness plans for themselves and their families.

STORM WARNING Checklist (24 hours in advance of a storm)

This is the last SAFE chance to make an evacuation decision. If you decide to stay, then you should be fully prepared to stay and weather the storm. If you decide to go, then notify your Zone Leader or the DIC of your decision. CERT members and POCs are under no obligation to stay for a storm. This is a personal decision each member and their family will make.

Zone Leaders should report to the HOA Maintenance Building near the tennis courts for zone equipment and zone radio issues according to the following schedule:

- If the WARNING is issued after 6 pm, pickup will be at 8 am the following morning.
- If the WARNING is issued after 8 am, pickup will be at 6 pm the same day.

The IC/DIC will monitor GMRS Channel 8 (FRS Channel 22) during the 24 hours leading up to the storm. Officers and Zone Leaders should make an initial communication check with the IC/DIC during this time period. The IC/DIC will initiate contact with any Command Team member who has not checked in to verify their presence with a working radio before the storm. A revised head count of available response team members should be given by each Command Team member at this time as well.

The IC/DIC will set a TENTATIVE, post-storm time for IW CERT activation. As long as cell phone service is working, any changes to this time will be communicated by text to all Team members. The actual team activation time will be determined after the storm has passed and the IC has determined that it is safe to proceed.

Using your assigned Zone FRS channel (see Appendix E), Zone Leaders conduct radio communications checks with POCs and other team members having individual FRS radios in your Zone.

The Logistics Officer contacts each resident on the donated high clearance vehicle list to verify the donation and provides instructions to the property owner for post-storm coordination for the use of that vehicle.

Mandatory Evacuation Order

In the event that the EOC shall issue a “**Mandatory Evacuation Order**” in advance of a storm that encompasses the IslandWalk community, the IW CERT shall immediately suspend further preparations for a storm response. The IC may communicate this order to all team members and POCs. When the EOC permits residents to return to the IslandWalk community, returning team members should contact their Zone Leader to let them know they have returned. As soon as possible thereafter, IW CERT IC or the next command staff member in the chain of command will determine the need to re-activate and provide any assistance it can to relieve efforts as directed by the EOC.

During Storm Event

Hunker down, be safe, and try to be comfortable.

Post Storm Operations

As soon as possible thereafter, IW CERT IC or the next command staff member in the chain of command will determine the need to re-activate and provide any assistance it can to relieve efforts as directed by the EOC.

IW CERT members should first ensure the safety and well-being of themselves and their family members, and assess any damage to their personal property and home.

Command Team members should monitor for radio communication that may have adjusted the team activation time. If there are no messages or cell service is not working, then Command Team members should check in by FRS/GMRS radio at the designated rally time for team activation. At this time, the IC will announce either activation of the IW CERT, or a new tentative rally time if storm winds are still too high for a safe response.

POCs rally with their street teams at a pre-designated location. Take a head count and report their status to their Zone Leader using the Zone assigned FRS channel for communications. Each Zone has been assigned its own operating FRS channel for communications (Appendix E).

Zone Leaders will rally with their assigned team members either by FRS radio communications or at a pre-determined physical location within the Zone. A firm headcount of team members will be made and initial damage and casualty assessments will be collected. The Zone Leader will contact DIC on GMRS Channel 8 or 22 to make their initial Zone Status Report (see Appendix G).

IC, DIC, and staff officers assemble at the Event Center building and establish an Incident Command post at that location. Notify all Zone Leaders of the command post location once it has been established. At the street and Zone level, IW CERT should systematically canvas their area of operations. The recommended sequence and priorities of search and rescue efforts should be as follows:

- **First Priority** is to locate, identify, and render first aid to injured persons, and to previously identified residents with special needs to ensure their continued well-being.
- **Second Priority** is to assess and report damage to structures, roads, bridges, and interruptions of water, sewer, or electric service.

Common Area Assessments

- Zone 1 Leader is responsible for assessing and reporting damage to the main entrance to IslandWalk and the Lift Station located along IslandWalk Circle, (IW main station).
- Zone 2 Leader is responsible for accessing and reporting the status of the main Lift Station #82 located along Islandwalk Cir at the north side of the littoral area.
- Zone 3 Leader is responsible for assessing and reporting damage to the east entrance to IslandWalk and Lift Station #95 - located on Tantino Dr. near IslandWalk Cir
- Zone 5 Leader is responsible for assessing and reporting the status of Lift Station #99 - located on Tantino Dr. near Petrino St.
- Zone 6 Leader is responsible for assessing and reporting the status of Lift Station

#101 - located on Borrego St. near Esposito St.

- Zone 7 Leader is responsible for assessing and reporting damage to the Clubhouse area, back gate, and Lift Station #110 - located on Tantino Dr. near Rinella St.
- IC and DIC are responsible for assessing and reporting damage to the central HOA complex of buildings and amenities

Casualty “Tagging” and Transportation Procedures

The START (simple triage and rapid treatment) system is widely used in response to a mass casualty. CERT members bring victims, who are placed in one of four categories:

- BLACK (deceased/expectant): Injuries are incompatible with life. Should not be moved forward to the Triage Area. Do NOT communicate over the radio any BLACK tag victims.
- RED (immediate): Severe injuries but high potential for survival with treatment. First to be taken to the Triage Area.
- YELLOW (delayed): Serious injuries, but not immediately life-threatening to the Triage Area.
- GREEN (walking wounded): Minor injuries.
- Zone Scribes shall ensure that the name and address of each Black, Red, Yellow, and Green victim are recorded in the Zone’s log along with the disposition of each victim. Zone Leaders shall ensure that prompt reporting is made to the IC of each such victim as they are encountered.
- The IC shall communicate EMS needs to the EOC and coordinate the arrival of EMS support with the Zone Leader. If EMS is not available, victims should be transported to the Triage Area regardless of their category, for their safety or comfort to avoid causing additional injury.

Triage and Medical

When IW-CERT is mobilized, the ideal Triage and Medical (TAM) Team would consist of (1) Medical Leader and (1) Medical Leader’s Communication Person. In the actual Triage-Medical area: (1) Triage-Medical Examiner, this position must be filled by a Certified CERT Basic Trained individual; (1) Triage-Medical Scribe. Depending on either available resources or at the sole discretion of the Medical Leader, multiple positions can be filled by one individual.

Medical Leader

The Medical Leader is responsible for assembling the Medical Leader’s Team, as well as assembling the various Triage-Medical Teams. The Medical Leader also assures that all actions taken by the Medical Leader’s Team and the Triage-Medical Teams are accurately and properly documented, and communicated from the Triage-Medical Team(s) back to Incident Command in a timely manner.

The documents necessary to satisfy these requirements are; the "Triage Report" and "Victim Treatment Area Record."

NOTE: For any Life-Threatening condition call 911 immediately, and report the same to Incident Command.

Medical Examiner

When an injured person arrives at TAM the Medical Examiner will review the "Triage Report", for accuracy and determine if further medical evaluation is required. If a Head-To-Toe Assessment is warranted, proceed with the assessment and treat for any Life-Threatening Conditions; Opening of the Airway, Controlling Excessive Bleeding, and Treating Shock. The Medical Examiner will then determine if medical care should be given on-site or if the injured person should be transferred to North Port Emergency Medical Services for treatment. If applicable, the Medical Examiner will proceed with and provide the appropriate level of Medical Care. The Medical Examiner is to determine if the Triage wristband needs to be updated, and if necessary make the changes.

Medical Scribe

While taking verbal and non-verbal leads from the Medical Examiner the Medical Scribe will update the Triage Report. The Triage Report is to remain affixed to the injured person's chest. Additionally, the Medical Scribe completes the "Victim Treatment Area Record", assuring that the following is included in the communications:

- Treatment Area Location
- Triage Band color
- Description of Injury

Medical Leader's Communications

The Medical Leader's Communication person will transmit the information contained in the "Victim Area Report", on channel 22, to Incident Command. The "Victim Treatment Area Record" will remain with the Medical Leader's Communications person.

NOTE: For any Life-Threatening condition call 911, and report to the Medical Leader immediately.

End of Emergency Procedures

The IC shall determine the end of the emergency CERT response and will communicate this decision to each Team and Zone Leader. All Zone Leader materials will be returned to the storage area.

Each Zone Leader shall prepare an AAR to the IC which identifies what went right, what went wrong, and what needs to be changed for the next disaster response. The IC will provide an AAR to Sarasota County.

All logs and scribe notes shall be turned in to the DIC at the conclusion of the event. The DIC will coordinate with the HOA manager for the filing and retention of such notes and logs, as well as the various AARs as a historical record of IW CERT actions during the storm.

APPENDIX A: Hurricane Procedures, IslandWalk at the West Villages

This Home Owner Association (HOA) document is prepared and updated by:

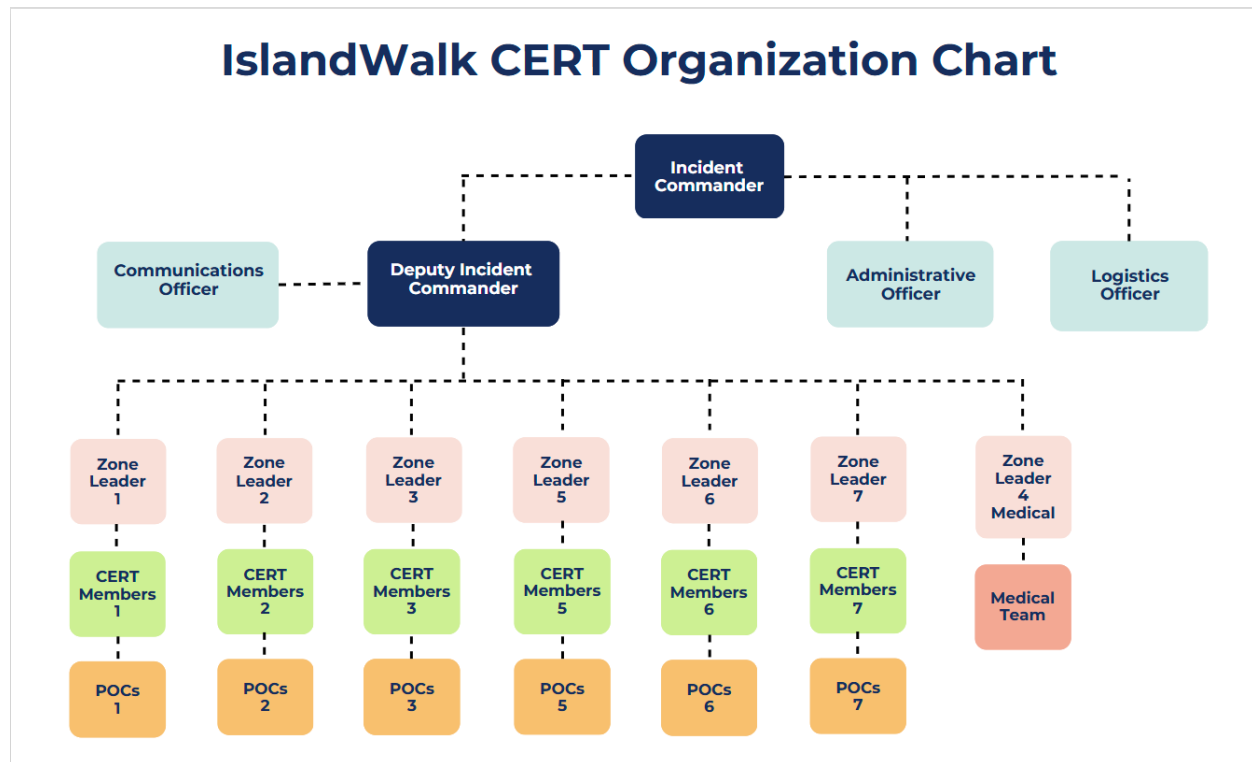
IslandWalk Property Management
Property Manager
13605 Tantino Blvd, Venice, FL 34293
Phone: 941-493-2302

The current plan is dated 05/2025

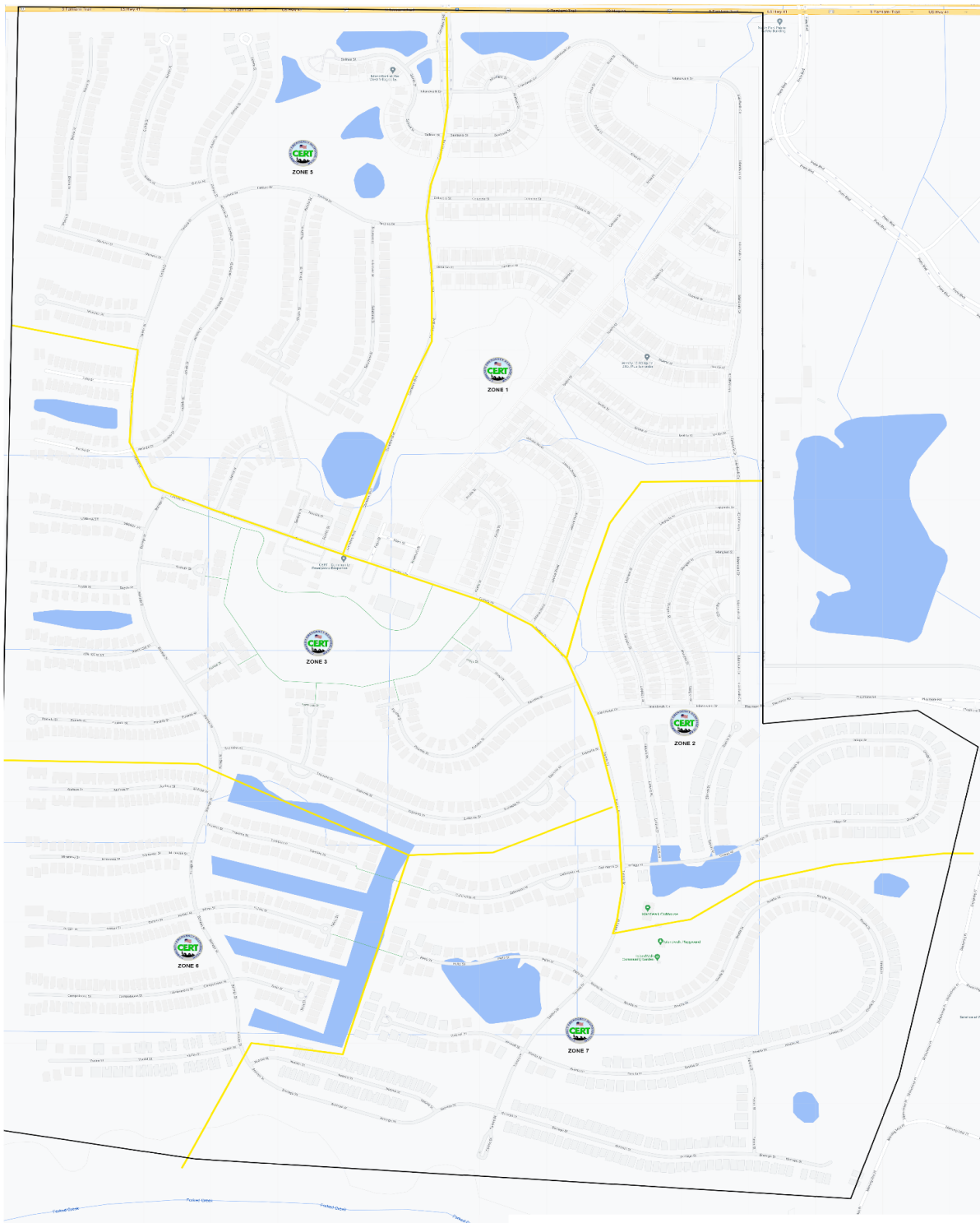
To the extent possible, the IslandWalk CERT team shall endeavor to assist the HOA in the implementation of their hurricane preparedness before a storm event, and in providing damage assessment information to the HOA following a storm event.

The primary mission of IslandWalk CERT is to promote hurricane awareness and the need for disaster preparation within IslandWalk. Respond to the community's needs in the hours following any major weather-related event, such as a hurricane or tornado, by conducting damage assessment, search and rescue, and initial first aid. And assist with communications not only within IslandWalk but also with North Port and Sarasota County emergency services as well.

APPENDIX B: CERT Organization Chart



APPENDIX C: Team Zone Map



APPENDIX D: CERT Roster

The roster can be accessed by the Command Staff if needed. The information is stored on Google Drive. [x CERT Master Roster with POCs-July 2026.xlsx](#)

APPENDIX E: ICS-205 Incident Radio Communications Plan

Last Revised October 2017. Appendix E was removed from the Operating Plan Document and is now distributed and maintained as a stand-alone document.

APPENDIX F: Important Phone Numbers and Contact Information

American Red Cross Southwest FL Chapter	Local Red Cross Chapter for Sarasota County	2001 Cantu Court Sarasota, FL 34232 941-379-9300 http://www.redcross.org/fl/sarasota
Florida Division of Emergency Management	Hurricane, family, pets preparedness, link to new maps of flood zones	850-413-9900 (Operations Desk) 800-342-2557 (General Information) http://www.floridadisaster.org
Sarasota County Government – general emergency information	Links to maps; hurricane information; people with special needs info; pet owner, family preparation, and shelter info.	941-861-5000 (Emergency Management) https://www.scgov.net/AllHazards Navigate to “RESIDENTS” tab for information
Weather: NOAA	Official US Weather, marine, fire and aviation forecasts, warnings	www.nws.noaa.gov (click desired area on national map or enter Zip Code)
Weather: AccuWeather	Commercial weather service, timely, free web weather site	www.accuweather.com
Weather Channel	Continuous local and national coverage	www.weather.com
Salvation Army Emergency	Emergency Disaster Service	1-800-725-2769 www.salvationarmyusa.org

Fire/Sheriff/Ambulance/Poison/Animal Services

Fire/Sheriff/Ambulance	EMERGENCY ONLY	911
Poison Control Center	Call directly. Do not call 911 first.	1-800-222-1222 www.poison.org
Fire Department/EMS	Non-emergency	941-240-8150
Police Department	Non-emergency	941-429-7300
Sarasota County Sheriff	Non-emergency	941-316-1201 (direct line) 941-861-1701 (South County desk NOT normally staffed)
Animal Services	(Mobile)	941-429-7300

IslandWalk at the West Villages Property Manager

Castle Group	Contact: Property Manager 13605 Tantino Blvd. Venice, FL 34293	Phone 941-493-2302 name@castlegroup.com
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Hospitals and Walk-In Clinics

Sarasota Memorial Emergency Center	2345 Bobcat Village Center Rd North Port, FL 34288-8997	941-257-2800 https://www.smh.com/Home/Locations/Health-Care-Center-at-North-Port
HCA Florida Wellen Park Emergency	7070 S Tamiami Trail Venice, FL 34293	941-236 - 9535 https://www.hcafloridahealthcare.com/locations/wellen-park-emergency
Fawcett Memorial Hospital	21298 Olean Boulevard Port Charlotte, FL 33952-6765	941-629-1181 www.fawcetthospital.com
Bayfront Health – Port Charlotte	2500 Harbor BlvdPort Charlotte, FL 33952	941-766-4122 http://www.bayfrontcharlotte.com/
Sarasota Memorial Hospital- Venice	2600 Laurel Rd E North Venice, FL 34275	941-261-9000 smh.com/smh-venice
Doctors Hospital of Sarasota	5731 Bee Ridge Road, Sarasota, FL	941-342-1100 www.doctorsofsarasota.com
Sarasota Memorial Hospital	1700 S. Tamiami Trail Sarasota, FL. 34239	941-917-9000 www.smh.com

APPENDIX G: Zone Status Report Format

During a disaster response, each Zone Leader is expected to communicate critical information to the Incident Commander at any time. However, at a minimum, each Zone Leader shall contact the Incident Commander on GMRS Channel 8 (FRS Channel 22) at least once each hour with a simple status report. Even numbered Zones shall report status ON-THE-HOUR, and odd-numbered Zones shall report status ON-THE-HALF-HOUR.

IC shall give a situation report daily until no longer necessary.

Status Report Format

1. Zone number
2. Number of active CERT members and walk-in volunteers on duty
3. Number and current status of any missing person reports
4. Total number of casualties identified
5. Number of CRITICAL or SERIOUS casualties identified
6. Number and Location of NON-RESPONSIVE VICTIMS
7. Number of Special Needs Residents and their condition.
8. Status of street right of way: CLEAR, or PARTIALLY OBSTRUCTED, or OBSTRUCTED.
(Give status street-by-street if necessary)
9. Number of Structures PARTIALLY damaged
10. Number of Structures HEAVILY damaged

Downed Power Lines or Shorted Transformers (give the number and location of each)

APPENDIX H: AED Distribution

Upon Event Activation, Pick Up Locations of IslandWalk AED's by CERT Zones

<u>Zone #</u>	<u>AED Location</u>
1	Tennis Courts / Lap Pool
2	Resort Center Gym
3	Resort Center Pool Cabana
5	Guard House
6	Club House Pool
7	Club House Mail Kiosk
IC	Event Center

Notes:

- Zone Leaders will pick up their assigned AED approximately 24 hours before the storm's projected arrival, or as directed by HOA/CERT Leadership. The pickup window will be brief. Zone Leaders must notify CERT Leadership once the AED is in their possession.
- The HOA will notify residents that CERT has taken possession of the AEDs. Residents will be advised that an AED will remain available at the Event Center for immediate emergencies. The HOA will also provide the location of each Zone's AED, including an alternate address if the Zone Leader is out of town.
- Zone Leaders will return their assigned AED as soon as conditions permit, generally after an "all clear" has been issued. They must notify CERT Leadership once the AED has been returned.
- CERT Leadership will notify the HOA after all AEDs have been returned.